



Cardiff & Vale of Glamorgan
**INTEGRATED HEALTH
& SOCIAL CARE PARTNERSHIP**

**PARTNERIAETH IECHYD
& GOFAL CYMDEITHASOL INTEGREDIG**
Caerdydd & Bro Morgannwg

CARDIFF AND VALE OF GLAMORGAN REGIONAL PARTNERSHIP BOARD

Tuesday 19th March 2019

Committee Room 1, Cardiff Council

Minutes of the Meeting

Attendance

Sam Austin	Deputy Chief Executive and Director of Operational Services, Llamau
Maria Battle	Chair, Cardiff and Vale University Health Board
Lance Carver	Director of Social Services, Vale of Glamorgan Council
Rachel Connor	Chief Executive, Glamorgan Voluntary Services
CLlr Susan Elsmore (Chair)	Cabinet Member for Social Care and Health, Cardiff Council
Abigail Harris	Director of Planning and Strategy, Cardiff and Vale University Health Board
Sheila Hendrickson-Brown	Chief Executive, Cardiff Third Sector Council
CLlr Graham Hinchey	Cabinet Member for Children and Families, Cardiff Council
Charles (Jan) Janczewski	Vice Chair, Cardiff and Vale University Health Board
Chris Jones	Chris Jones, Interim Head of Specialist Housing and Well Being, United Welsh Housing Association.
Claire Marchant	Director of Social Services, Cardiff Council
Sarah McGill	Corporate Director – People and Communities, Cardiff Council
Malcolm Perrett	Vice Chair, Care Forum Wales
Paul Roberts	Paul Roberts, Chief Executive, Newydd Housing Association
CLlr John Thomas	Leader, Vale of Glamorgan Council
CLlr Lynda Thorne	Cabinet Member for Housing and Communities, Cardiff Council
Sarah Wills	Head of Services (Central) Gofal
Secretariat	
Meredith Gardiner	Programme Manager, CVIHSC Partnership
By Invitation	
Rachel Honey-Jones	Rachel Honey-Jones, Head of Community Regeneration for Newydd Housing Association
Sue Morgan	Sue Morgan, National Director and Strategic Programme Lead for Primary and Community Care at Welsh Government;
Lisa Dunsford	Director of Operations, Primary Community and Intermediate Care
Dr Anna Kuczynska	Dr. Anna Kuczynska, Community Director, Primary, Community and Intermediate Care;

Apologies

CLlr Gordon Kemp	Cabinet Member for Social Care, Health and Leisure, Vale of Glamorgan Council
Estelle Hitchon	Director of Partnerships and Engagement, Welsh Ambulance Services NHS Trust
Len Richards	Chief Executive, Cardiff and Vale University Health Board
Andrew Templeton	Chief Executive, YMCA

Minute Number	Minute	Action/ Deadline
136	<p>1. WELCOME AND INTRODUCTIONS</p> <p>The Chair welcomed Rachel Honey-Jones, Head of Community Regeneration for Newydd Housing Association who was shadowing the RPB.</p> <p>Apologies were noted.</p>	
137	<p>2. MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING</p> <p>The minutes of the previous meeting in January 2019 (Item 2.1) were APPROVED as a correct and accurate record.</p> <p>It was noted that all actions had been progressed as detailed within the Action Log (Item 2.2). In particular, the following issues were highlighted:</p> <p><u>Public Service Board (PSB) Discussions</u></p> <p>It was noted that during the April cycle of meetings, both PSBs in Cardiff and the Vale of Glamorgan would consider a proposal to hold a first joint meeting in July 2019. Reference was made to an imminent Welsh Government discussion which would explore the relationship between PSBs and RPBs and the need to take a local, region-wide perspective on the best way of working.</p> <p><u>Learning Disabilities</u></p> <p>Lance Carver noted that work was underway in preparation for the launch of the Learning Disabilities Strategy in June 2019. It was agreed that the final Strategy would be brought to the next meeting.</p> <p><u>Carers Representation</u></p> <p>Cllr Elsmore noted that the 3 year tenure as Carers Representatives on the RPB had now come to an end and recorded her particular thanks to Andrew Templeton and James Livingstone for their support and contributions. It was noted that recruitment of new carers representatives would commence shortly.</p> <p>Actions:</p> <ul style="list-style-type: none"> ➤ Provide an update on the Joint PSB discussion at the October RPB. ➤ Bring the final Learning Disability Strategy to the June 2019 meeting ➤ Take forward recruitment of new RPB Carer representatives. 	<p>Sarah McGill</p> <p>Lance Carver</p>

138	<p>3. TRANSFORMATION</p> <p><u>3.1 Welsh Government Response to Transformation II</u></p> <p>Abigail Harris confirmed that a second proposal for Transformation Funding had been submitted to Welsh Government following discussion at the RPB meeting in January 2019. The proposal had included an additional submission following discussion at the previous RPB where a presentation by Dr Rachael Barlow had been received warmly. Reminded colleagues of the content of proposals within a second submission to Welsh Government.</p> <p>Following the submission, Welsh Government had requested clarity on a number of areas and the required response was being prepared for consideration by a Panel of Welsh Government colleagues on 3rd April 2019. A further update would be provided to RPB colleagues at the next meeting.</p> <p>RPB colleagues NOTED the current situation in relation to Transformation II.</p> <p><u>3.2 Transformation I Progress</u></p> <p>Meredith noted that recent meeting where RPB colleagues had received an update from a range of colleagues on progress relating to each progress within Transformation I. Progress continued to be made with the imminent appointment of a Programme Manager to take forward the co-ordination and performance management of the overall programme.</p> <p>The Quarter 4 report would be prepared for submission to Welsh Government shortly and this would be shared with RPB colleagues at the next meeting for ratification.</p> <p>RPB colleagues NOTED the current situation in relation to Transformation II.</p> <p>Actions:</p> <ul style="list-style-type: none"> ➤ An update on the Welsh Government response to Transformation II will be provided at the June RPB. ➤ The Q4 performance report on Transformation will be presented to the June RPB for ratification. 	Abigail Harris
139	<p>4. INTEGRATED CARE FUND</p> <p><u>4.1 Welsh Government Guidance</u></p> <p>Colleagues NOTED the Welsh Government Guidance in relation to the Integrated Care Fund for 2019-20 which had been circulated previously</p>	

as **Item 4.1**.

4.2 Draft Revenue Investment Plan for 2019-20 / 2020-21

Abigail Harris proceeded to give an overview of the proposals for ICF funding in 2019-20 and 2020-21 which had been prepared following a series of conversations with colleagues from across the region. The following points were noted as part of the discussion:

- The intention remains to progress in rolling WCCIS out across the region.
- The potential benefits of sharing information with third and private sector colleagues also require to be explored, possibly as part of a later phase within the national roll-out to ensure appropriate governance mechanisms were in place.
- Moving forward there is a need to link with the Lightfoot work to ensure that progress from across the Programme is fed into monitoring against overall outcomes.
- There is an ongoing challenge to recognise the risks to service provision following the end of the ICF fund. Performance monitoring will be critical in the coming year to ensure that the risk is recognised in full and built into planning mechanisms for the coming year 2020-21.

RPB colleagues also noted the Draft ICF Written Agreement which outlined the governance structure to ensure appropriate management and scrutiny of the Revenue Investment Plan in 2019-20.

RPB colleagues **APPROVED** the proposed ICF Revenue Investment Plan and the accompanying Written Agreement for 2019-20 / 2020-21.

4.3 Capital Investment Plans for 2019-20 / 2020-21

Meredith noted that discussions would commence shortly to identify priorities for Capital development using ICF funding over the next two years. It was also noted that conversations were underway with Welsh Government to define shared priorities which would assist the approval process over the coming months.

RPB colleagues **NOTED** the current situation in relation to Capital investment planning and **AGREED** that a final set of proposals would be considered at the June RPB for approval.

4.4 Provisional Forecast Position for 2018-19

Meredith noted that a full spend position was being forecast across the ICF Revenue programme for 2018-19. A similar spend position was anticipated in relation to Capital Funding.

Q4 reports on both the Revenue and Capital ICF Programmes would be brought to the RPB in June 2019 for ratification.

	<p>RPB colleagues NOTED the provisional forecast position.</p> <p><u>4.5 Regional Outcomes Framework</u></p> <p>It was noted that a date to hold a follow-up discussion to the RPB workshop had now been set for late April 2019. RPB colleagues would be kept updated on progress.</p> <p>Actions:</p> <ul style="list-style-type: none"> ➤ Prepare ICF Capital Proposals for consideration in June 2019; ➤ Ensure that Q4 Revenue and Capital reports are provided to the June 2019 RPB for ratification. ➤ Provide an update on the development of a Regional Outcomes Framework at the next meeting. 	<p>SLG Meredith Gardiner Meredith Gardiner</p>
140	<p>5. SOCIAL VALUE ANNUAL REPORT</p> <p>Meredith Gardiner and Sarah Wills summarised a recent conversation at the Social Value Forum in which it had been suggested that the Social Value Toolkit which had been developed locally over the past year should be piloted as part of commissioning of key projects over the coming year. This approach was approved by RPB colleagues.</p> <p>It was also noted that an Annual Report summarising the positive work which had been undertaken in the past year was being drafted and would be presented for ratification by RPB colleagues in June 2019.</p> <p>Action:</p> <ul style="list-style-type: none"> ➤ Bring the Social Value Annual report for ratification in June 2019. 	<p>Meredith Gardiner</p>
141	<p>6. JOINT COMMISSIONING</p> <p>Lance Carver introduced the Quarter 3 Pooled Budget report which had been circulated previously as Item 6.</p> <p>RPB colleagues NOTED and APPROVED the Joint Commissioning Report.</p>	
142	<p>7. PRIMARY CARE STRATEGY</p> <p>Cllr Elmore welcomed the following colleagues to the meeting:</p> <ul style="list-style-type: none"> - Sue Morgan, National Director and Strategic Programme Lead for Primary and Community Care at Welsh Government, - Dr. Anna Kuczynska, Community Director, Primary, Community and Intermediate Care; - Lisa Dunsford Director of Operations, Primary, Community and Intermediate Care. 	

	<p>Sue Morgan began by presenting on the work that is underway to develop a strategy for Primary Care across Wales where the following points were noted:</p> <ul style="list-style-type: none"> • A general shift from a focus upon primary care to a model of place-based, more social-focused care; • The need to broaden the approach from the historic focus upon GPs to include Pharmacists, dentists and also more widely to include the BMA; • The welcome news that tri-partite negotiations are now taking place between the BMA, Welsh Government and Health Boards to develop new contracts; • The need for a publicity exercise to raise awareness of the services that are freely available through pharmacists, etc, particularly for people in poverty; • The importance of sharing information on ‘The Common Ailment Scheme’. <p>Lisa and Anna then responded with an overview of work that was underway locally. Ensuing conversation included the following:</p> <ul style="list-style-type: none"> • The need for workforce planning at a whole system level which includes requirements for private and third sector services; • The need to continue the move away from a GP-focused service to one that includes the wide array of preventative and primary care services that exist already. • Local Mapping was required to show what is already in existence. • The importance of hearing the citizen voice as a key part of the planning exercise. • The wish to move from an experimental phase into a more sophisticated space where this model of working becomes part of the day job. <p>Cllr Elsmore concluded the session by thanking colleagues for their time and suggesting the need for a workshop to explore these issues further and push forward this exciting agenda.</p> <p>Action:</p> <ul style="list-style-type: none"> ➤ Arrange a workshop to help shape the work to develop partner-wide place-based working. 	Secretariat
143	<p>8. PUBLIC HEALTH: HEALTHY WEIGHT FRAMEWORK</p> <p>Abigail Harris highlighted the work being led by Fiona Kinghorn and her team to draft a response to the Healthy Weight Framework on behalf of both the RPB and the two Public Service Boards across Cardiff and the Vale of Glamorgan. She went on to note that the Team are developing</p>	

	<p>their own local Strategy to reflect the emerging national priorities.</p> <p>RPB members also noted that the local XXXX strategy was being finalised and that would fit well with eating well and child friendly plans. An accompanying action plan was also under development which was timed to fit within the same 4 year window as the Well Being Plan.</p> <p>Finally, the Public Health Annual Report was due to be published online shortly and colleagues were encouraged to review the report which would be very citizen focused.</p> <p>RPB colleagues NOTED the update on the Public Health Healthy Weight Framework.</p>	
144	<p>9. CARDIFF AND VALE HEALTH, HOUSING AND CARE PROGRAMME BOARD</p> <p>Sarah McGill noted the minutes of the last meeting which had been circulated previously as Item 9 for information. Discussion highlighted the importance of housing in supporting the mental health agenda. Members were also keen to understand the components of the Integrated Care Fund and how it could support the housing agenda.</p> <p>RPB colleagues NOTED the minutes of the Cardiff and Vale Health, Housing and Care Programme Board.</p>	
145	<p>10. PUBLIC SERVICE BOARD MINUTES</p> <p>RPB colleagues noted the minutes from both the Cardiff and Vale of Glamorgan Public Service Boards which had been shared for information.</p> <p>Discussion led on to the Family Health and Support Gateway and Cllr Hinchey noted the valuable support that it offered to families. It was agreed that it would be useful to re-visit the Mental Health agenda to see where the RPB and PSBs might push change forward.</p> <p>Action: It was AGREED that Mental Health would be placed on the agenda of a future RPB workshop.</p>	Secretariat
146	<p>11. OPERATIONAL ISSUES</p> <p><u>11.1 BREXIT</u></p> <p>Abigail Harris noted the mechanisms which were now in place to ensure effective operational delivery of core services in the event of a no deal</p>	

	<p>scenario. Daily reporting to a national Resilience Forum was also taking place.</p> <p>11.2 Winter Planning Initial feedback indicated that the region had demonstrated a greater degree of resilience in coping with winter pressures than in previous years. Flu levels had also been lower across the population. Thanks were extended to all partners for their support.</p> <p>RPB colleagues NOTED the update on both BREXIT and the winter plan.</p>	
147	<p>12. ANY OTHER BUSINESS</p> <p><u>Ministerial Visits</u> Cllr Elsmore noted that both Julie Morgan AM and Vaughan Gething AM had indicated their intention to meet with the RPB over the coming months. They had indicated a wish to focus in particular upon how the partnership agenda was being delivered and the management of Delayed Transfers of Care.</p> <p><u>Carers Week</u> James Livingstone noted that Carers Week was taking place between 10th and 16th June 2019. He thanked everyone for their support during his time as Carers Representative.</p> <p>RPB colleagues NOTED the updates.</p>	
	13. CLOSE	
<p>DATES OF FUTURE MEETINGS</p> <p>Dates of Future RPB Formal Meetings: 2.00pm – 4.30pm Tuesday 25th June 2019 (venue to be confirmed) 2.00pm – 4.30pm Tuesday 22nd October 2019 (venue to be confirmed) 2.00pm – 4.30pm Tuesday , 4th February 2020 (venue to be confirmed) 2.00pm – 4.30pm Tuesday 21st April 2020 (venue to be confirmed)</p> <p>Diary Markers for Future RPB Workshops: 2.00pm – 4.30pm, Tuesday 7th May 2019 (venue to be confirmed) 2.00pm – 4.30pm, Tuesday 24th September 2019 (venue to be confirmed) 2.00pm – 4.30pm, Tuesday 17th December 2019 (venue to be confirmed)</p>		